UNIVERSITY OF SOUTH ALABAMA
TECHNOLOGY AND RESEARCH PARK

DESIGNATED GUEST PHOTO ID REQUEST

This form requesting or renewing a Designated Guest Photo ID is for completion by employees of tenants located within the USA Technology & Research Park . This information will be used to establish or verify a J-NUMBER within the USA Banner System for identification purposes while on University premises.

Please note all Designated Guest IDs require renewal every January 1.

Fill in BOTH SECTIONS below. If requesting a RENEWAL of DESIGNATED GUEST PHOTO ID, please skip directly to Section 2. After completion and signature by your authorized Company Supervisor please submit this form to the Technology & Research Park Business Office for approval by e-mailing to valford@southalabama.edu. Please allow 3 business days for processing.

*****PLEASE PRINT ALL INFORMATION CLEARLY*****

SECTION 1

Name as Appears on Social Security Card: _____ , _____ _____

Last Name | First Name | Middle Initial

Social Security #: _____

Date of Birth: _____ / _____ / _____

MM/DD/YYYY

Tenant Employer: _____

Job Title: _____

SECTION 2

Preferred Name: _____ , _____

First Name , Last Name

J-Number: _____

Leave Blank if First Time Request

Company E-Mail Address: _____

Primary Telephone: _____

Current Home Address: _____ _____ _____

Address | City | State & Zip Code

By signing this document, I certify the above information is true and accurate. I also understand that I will be subscribed or renewed to the USA Technology & Research Park electronic mailing list and will recieve periodic e-mails regarding notices pertaining to the USA Technology & Research Park, its benefits, and other general announcements.

_____

Designated Guest Signature

DEPARTMENT VERIFICATION

As authorized Company Supervisor, I certify the above named person is a full time employee of the above referenced company located and operating within the USA Technology & Research Park.

_____ _____

Authorized Tenant Company Supervisor | **Harry Brislin, Technology & Research Park Director**

UPDATED 04/18/19